



CREDIT SALE

Tap **CREDIT** icon
 Tap **SALE** icon
 Input amount of the sale and press **OK**
 Input **TIP AMOUNT** if prompted and press **OK**
 Insert Chip Card and confirm the amount
 Sign on screen if applicable
 Receipts Print

DEBIT SALE

Tap the **Debit** icon
 Input **Sale Amount** and press **OK**
 Insert/Swipe Card
 Input PIN# and press **OK**
 Receipts Print

CREDIT VOID

Tap the **CREDIT** icon then tap the **Void** icon
 Input **VOID Amount** and press **OK**
 If prompted input Manager Password (1234)
 Insert Chip Card
 When prompted tap "YES"
 Receipts print

REPRINT LAST

From the idle prompt tap the **Favorites icons** on the display
 Tap **Reprint Receipt** (manager password 1234)
 Select either **Last, By Transaction** or by **Card Number**
 Select Merchant or Customer
 Receipt Prints

DEJAVOO QD2/QD4

AURA



Call Me Feature

From the **Idle Prompt** tap the **CALL ME Icon** on the display
 Select "**HELP ME**" and press **OK**
 Choose appropriate option
 The terminal sends notification to the helpdesk and will receive a call back from a representative with assistance

Edit Tips (If applicable)

From the idle prompt tap the **Favorites icons** on the display
 Tap **Edit All Trans #**
 Key the transaction # you want to tip
 Add **tip amount** to desired transaction

CLOSE BATCH

From the idle prompt tap the **Favorites icons** on the display
 Tap **SETTLEMENT**
 If prompted input Manager Password (1234)
 Terminal will prompt if there are untipped transactions, press OK to proceed
 Settle Report Prints

Order Paper

From the **Idle Prompt** tap the **CALL ME Icon** on the display
 Select "**HELP ME**" and press **OK**
 Tap Order Paper
 The terminal sends notification to the helpdesk and paper order will be fulfilled



CUSTOMER SERVICE / TECH SUPPORT

844-200-8996

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